

Kelbrook and Sough Parish Council
Chair Liz Katiff
Email Clerk@kelbrookandsough-pc.gov.uk
Website www.kelbrookandsough-pc.gov.uk

You are summoned to attend a meeting of the Parish Council to be held on Monday 9th September in the Main Hall of the Kelbrook and Sough Village Hall at 7.30pm. If you are unable to attend, it is important your apologies and reason is passed to the Chair prior to the meeting.

AGENDA

1. Welcome

The Chair Cllr. Katiff welcomes all to the meeting

2. Attendance, Apologies and Non-Attendance

To record, accept or otherwise attendance, apologies for absence and non-attendance

Resignations

Sharon Ashley

Carole Singleton

3. Declarations of interest

Members are reminded of the legal requirements concerning the declaration of interests. Member must declare a disclosable pecuniary interest in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while and discussion or voting takes place.

4. Public Forum

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Maximum time allotted 5 minutes.

Any questions/comments for Council for items on the agenda to be sent via post/email to the clerk clerk@kelbrookandsough-pc.gov.uk 24 hours before the meeting.

5. Minutes

To approve minutes from the meeting held on the 14th May 2024

6 Procedures and Policies

- Financial regulations update
- Financial risk assessment approval
- Meeting regularity
- Sub committee for policies and procedures
- Approval of policies
- Standing orders
- Privacy
- GDPR
- Data breach
- Privacy notice for staff
- Grants

7. Financials

- Update on bank
- Clerk
- Financial stamp as per auditor recommendations
- Footpaths grant
- Environmental grant
- Traffic management course

8. To Approve and Authorise Payment & Procurement

- Telephone Box Livery
- Countryside Signs
- Printer
- Lock up
- Financial Stamp
- Christmas Trees
- Printer Paper
- Quotes for playground soft play surface
- Quotes for painting playground
- Battery sander
- Battery Lawn mower
- Microsoft

9. Planning

- Quernmore
- Stables
- Sough Mill
- Cob Lane

10. Update of on-going Issues from other Meetings

Parish Meeting

WCAC

Euravia Meeting in September to confirm

Sough park Meeting requested by Clerk of WCAC

11. Lengthsman Report

12. Traffic Management Event

13. Correspondence

Parking restrictions at the school

Pathway along railway track to Salterforth

Parking on Waterloo road during roadworks

Highway drain blockage at Sough

14. To Confirm the Date of the Next Parish Council Meeting

Dated September 2nd